

SPOTLESS COMMERCIAL CLEANING

COSHH ASSESSMENT RECORD

Organisation name	Spotless Commercial Cleaning			
Area/process	CLEANING			
Manager/supervisor responsible	SERVICE MANAGER/ SUPERVISOR			
Process/work activity	MULTIPURPOSE CLEANING			
Persons at risk	CLEANER/ PUBLIC			
Substance used	SELDON MULTI PURPOSE CLEANER			
Safety data sheet available (location)	IN EMPLOYMENT GUIDE			
Hazard(s)	NO HEALTH OR ENVIROMENTAL HAZARD			
Risk phrases	Route(s) of exposure	Workplace exposure limit	Volatility (boiling point) or dustiness	Quantity used
Not classified as hazardous	If product gets in eyes rinse with copious amounts of water	N/A	This product is not flammable	Minimal amounts
Risk of exposure				
This product is not classed as hazardous however personal protective clothing should be worn as with all cleaning products.				
Controls required				
Annual audits are carried out in all locations to ensure that all have Safety Data Sheets and COSHH Assessment forms and to ensure that all users know how to use and store the products.				
Controls maintenance/examination/testing schedule				
Control measures revised at annual audit and implemented if necessary. Proper management of disposal of unwanted product always takes place, but unwanted product never occurs.				
Information/instruction/training required				
Employees are given COSHH training by supervisor and they have copies of the Safety Data sheets on every site for product reference if required.				
Signature	DIANNE MCLEOD	Date	1 SEPTEMBER 2011	
Date for next assessment	1 SEPTEMBER 2013			