

# SPOTLESS COMMERCIAL CLEANING COSHH ASSESSMENT RECORD

| Organisation name   | Spotless Commercial Cleaning                                |                          |   |                 |
|---|---|--------------------------|---|-----------------|
| Area/process  | SANITISING  |                          |   |                 |
| Manager/supervisor responsible  | SERVICE MANAGER / SUPERVISOR                                |                          |   |                 |
| Process/work activity   | SANITISING WASHROOMS / SINKS                                |                          |   |                 |
| Persons at risk   | CLEANER / SUPERVISOR  |                          |   |                 |
| Substance used  | ENDBAC CLEANER SANITISER                                    |                          |   |                 |
| Safety data sheet available (location)  | IN EMPLOYMENT GUIDE   |                          |   |                 |
| Hazard(s)   | RISK OF DAMAGE TO EYES                                      |                          |   |                 |
| Risk phrases  | Route(s) of exposure  | Workplace exposure limit | Volatility (boiling point) or dustiness | Quantity used   |
| TOXIC   | If product gets in eyes rinse with copious amounts of water | N/A                      | This product is not flammable           | Minimal amounts |
|   |   |                          |   |                 |
| <b>Risk of exposure</b>   |   |                          |   |                 |
| This product is toxic therefore personal protective clothing should be worn as with all cleaning products and extra care taken for eyes   |   |                          |   |                 |
| <b>Controls required</b>  |   |                          |   |                 |
| Annual audits are carried out in all locations to ensure that all have Safety Data Sheets and COSHH Assessment forms and to ensure that all users know how to use and store the products. |   |                          |   |                 |
| <b>Controls maintenance/examination/testing schedule</b>  |   |                          |   |                 |
| Control measures revised at annual audit and implemented if necessary.<br>Proper management of disposal of unwanted product always takes place, but unwanted product never occurs.        |   |                          |   |                 |
| <b>Information/instruction/training required</b>  |   |                          |   |                 |
| Employees are given COSHH training by supervisor and they have copies of the Safety Data sheets on every site for product reference if required.  |   |                          |   |                 |
| Signature   | DIANNE MCLEOD   | Date                     | 1 SEPTEMBER 2011                        |                 |
| Date for next assessment  | 1 SEPTEMBER 2013  |                          |   |                 |